

# Student 87 Handbook

Leeds



Welcome to English Path.

This guide will help you make the most of your experience at EP Leeds.

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## **About Leeds**



#### **Famous landmarks**

 Leeds Corn Exchange, Kirkstall Abbey, Harewood House, Temple Newsam, Roundhay Park, First Direct Arena, Leeds and Liverpool Canal, The Royal Armouries and the first Marks and Spencers!



#### **City personality**

 Vibrant, student orientated, friendly, diverse, walkable, green, historic and modern, culturally diverse, lively, urban, outgoing.



#### What makes this city unique?

 Leeds is unmatched as a city when it comes to both culture, and life. It has well-renowned theatres, shops and historic landmarks all within its easily walkable centre. This is paired with a bustling nightlife, diverse food scene and easy transport links to cities all around the UK.



#### **Transport within a 10-minute walk**

Buses and trains.





#### **Cuisines within a 20-minute walk**

 British, Indian, Chinese, Middle Eastern, French, Greek, Italian, Japanese, Mexican, Spanish, Thai, Turkish, Caribbean, American, Colombian, Vietnamese, Lebanese and much more.



#### Alternative things to do

 Explore the many museums, attend one of the frequent concerts, visit a traditional pub, take a walk along the canal, visit a nearby village.

Reasons to choose this city



One of the most diverse cities in the UK.



Cultural hub of art, music and history.



Surrounded by nature with plenty of green spaces.



Buzzing, budgetfriendly nightlife all year round.



Globalindependent food scene.



to study in our Leeds school?

- **Located** in the heart of the city between the City Council and Town Hall buildings.
- Interesting and varied course offering with hours that suit you.
- Minutes from buses and the train station.
- On-site library and cafe.
- Social Programme with weekend trips to York, the Lake District, Liverpool and more.
- Experienced Customer Service & Academic Team.





Phone: +44 759 841 4651 Emergency Phone: +44 749 400 2815









- Staff on-site: Michael Doody UK Groups and Residence Accommodation Manager, Constance Igwe Accommodation Officer.
- · Languages spoken by staff: English, Portuguese, Spanish, Japanese, Italian, Vietnamese, French, Igbo, Ukrainian.



#### Services & facilities

- Buildings: 1
- Floors: 4
- Total number of classrooms: 5
- · School facilities: Self-study area, computer access, student library, kitchens, free Wi-Fi, lifts, modern & spacious classrooms with interactive smart boards, AC/heating, reception area and a Student Services and Academic Office.
- Other services provided: Social activity programme, airport transfer.
- Levels of English offered: Beginner to Advanced.
- Reception: The friendly Student Services staff can direct you to the EP offices and classrooms. The Student Services member of staff and the Director of Studies will always be present to answer any questions you may have.



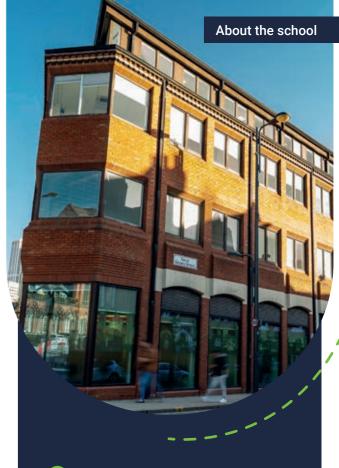
#### **School holidays & London** public holidays

The school will be closed from December 25th, 2023 to January 2nd, 2024. Please make sure to book your course and accommodation accordingly. Course days that fall on a public holiday are not reimbursed.

#### Public holidays will be:

• 7th April, 10th April, 1st May, 29th May, 28th August, 25th December.

The above dates are observed as holidays in the year. If you arrive in a week where the Monday is a holiday, your first day of school will be a Tuesday



#### Close to your EP school

Our centrally located school is walking distance to:



Cafes and Restaurants 1 minute



Supermarket 4 minutes



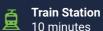
**Post Office** 6 minutes



Bank/ ATM Bank/ ATM 5 minutes



8 minutes



15 minutes

Bus Stop

1 - 6 minutes

**Shopping Centre** 

**Bus/Coach Station** 





First Direct Arena 10 minutes



#### **Need help? Not satisfied?** Have a problem?

At EP we believe that communication and an open-door policy is key to efficiently resolving any issue you might have. If you need help, are not satisfied with one of our services or you need advice, please talk to our staff at school. They will be able to help and assist quickly with any concerns you might have.

# First Day at School

- Induction starts at 08:45 am.
- This includes a writing test, speaking test, induction presentations
  about the school and academic programmes and the distribution of class timetables.
- A tour of the local area.
- Classes begin at: 11:00 am.
- On your first day, you are expected to bring your passport and VISA if required

# Your weekly class timetable

	Hours pw	What	Lesson times
Classic Morning	15	General English	09:15 - 12:30
Semi-Intensive Morning	18.75	Classic + 1 Elective	09:15 - 13:30
Classic Afternoon	15	General English	13:45 - 17:00
Semi-Intensive Afternoon	18.75	Classic + 1 Elective	12:45 - 17:00
Intensive	22.5	Classic + 2 Electives	09:15 - 14:30
Super Intensive	30	Classic Morning + Classic Afternoon	09:15 - 17:00



- Classic 15 hours per week
- Semi-Intensive 18.75 hours per week
- Intensive 22.5 hours per week
- **Super Intensive** 30 hours per week
- One-To-One



#### **Extracurricular activities**

- Masterclass Programme
- Weekend trips during the Summer months
- Conversation clubs
- Outdoor activities
- Pub socials
- Visit museums and monuments





#### **Electives list**

Mixed levels within classes. Each topic runs for 4 weeks. Employability runs in cycles 1-4.

		Elective Cycle 1		Elective Cycle 2		<b>Elective Cycle 3</b>		<b>Elective Cycle 4</b>	
		Jul, Nov, Mar		Aug, Dec, Apr		Sep, Jan, May		Oct, Feb, Jun	
		A1 - B1	B1+ - C1	A1 - B1	B1+ - C1	A1 - B1	B1+ - C1	A1 - B1	B1+ - C1
	Speaking								
	Listening								
0	Reading								
- 13.30	Writing								
12.45	Vocabulary								
`	Grammar								
	Idioms & Phrasal verbs								
	Pronunciation								

		A1 - B1	B1+ - C1						
	Everyday English								
	Debate & Public Speaking								
	Business English								
- 14.30	English for Hospitality								
3.45	Digital Marketing								
_	Personal Branding								
	IELTS Preparation								
	Academic Skills								
	Employability Skills								



#### **Teaching methodology**

At English Path we use the communicative approach which means:

- A focus on speaking
- Interactive lessons
- Noticing students' gaps and reacting to them
- Going beyond the textbook
- English for real life outside the classroom
- Understanding each student's individual needs

All EP teachers are trained in this approach from their first day, so students have the same experience in all levels at all EP locations.



#### **School material**

Books: Empower (Cambridge) Language Hub (Macmillan), Ready for IELTS (Macmillan).

Additional material used: Audio, Digital Presentation Material, Authentic Materials.



#### **Students**

Average number of students per class: 15

Minimum age of students: 16

Average age of students\*: 25 (mixed)

Nationality mix\*: Saudi, Spanish, Ukrainian, Kuwaiti, Brazilian, Italian, Colombian, Turkish,

Thai, German.

\*As per 2023 stats. Nationality mix and age varies. Dependent on the time of year.

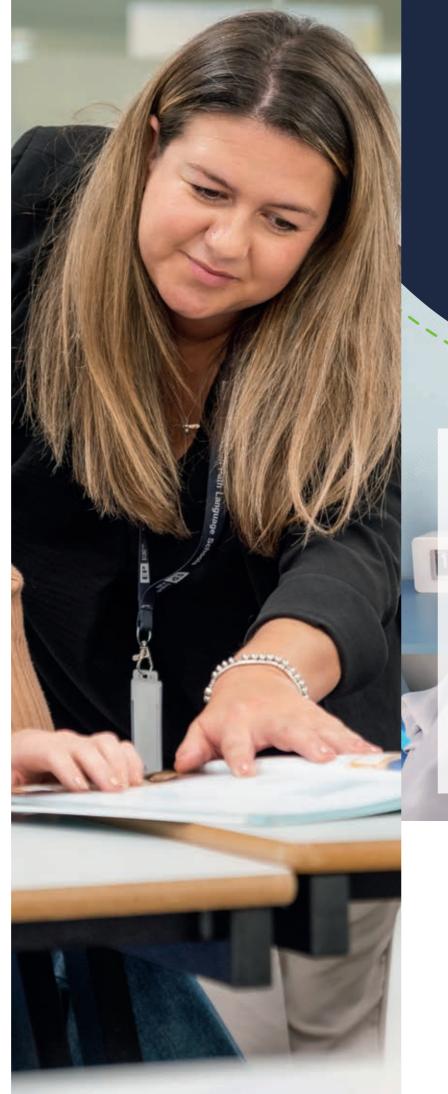
End of course certificate: You will receive a course certificate at the end of your course.

Take a look at our graduation ceremony









Accommodation

Accommodation is a vital part of your experience in a new country. Your new home is an important part of your study experience. Each school has specially chosen options to help make the most out of your stay. Homestay and student residences offer different accommodation experiences, but always meet the highest standards.

Please make sure you check with your representative, as all accommodation options are based on availability

#### What accommodation option should I choose?

The choice of accommodation depends on your preferences, needs, and budget. Below are some important factors you need to consider.



#### **Student Residence Homestay** Immerse yourself in local culture Convenient location, typically & customs. close to campus. Host assistance for gueries. Easy access to good facilities and nearby amenities. Towels, kitchen utensils, and more provided. 24h assistance Noise levels might be high May not be as social.

# Might be sharing facilities with other students. interactions with others. Might be expensive.

#### Studio Will have more privacy. No need to share your kitchen or bathroom with others. Conveniently located near campus. Might be expensive. Less engagements and social

Accommodation

#### **Booking Student Accommodation in 3 simple steps**

Host family rules may apply.

It can be up to 75mins travel.

#### Step 1

You can indicate your preferred type of accommodation (homestay, shared apartment or residence) on the application form during your application for a course. Our Student Services team will record the preferred choice of accommodation.

#### Step 2

EP will be able to secure the accommodation option once the invoice has been paid. Our team will send you the accommodation confirmation with further details on the selected option.

#### Step 3

You will need to confirm your arrival and send your flight details to our team, as soon as the flight is booked and no later than one week before the flight date. Our team will be able to book and confirm your accommodation and/ or transfers and provide more details within the confirmation document.

#### EF

## **Homestay**

Half board homestay*	2 meals per day (breakfast, dinner). 14 meals per week. (Mon-Sun).
Bed and breakfast*	1 meal per day (breakfast). 7 meals per week. (Mon-Sun)
Self catering - Adult homestay*	No meals provided. Student will be able to cook in the kitchen.

<sup>\*</sup>Students that have chosen these options might not be allowed to cook in the kitchen. They will have to order meals from restaurants, etc.



#### Things students need to bring

Toiletries, personal items to make student's room feel like home, prescription medication, a small gift for the host family (not required).



#### Meals provided

Yes (depends on booking type, please refer to the table at the top of the page).

Meals are usually eaten with the family unless otherwise arranged and special diets such as vegetarian, halal and other requirements can be catered for an additional fee. Please tell us if you have a special requirement when you request your accommodation.

**Breakfast:** Breakfast is usually a light meal consisting of cereal, fruit, toast, juice, or coffee. Hosts will usually ask you to prepare your own breakfast.

**Lunch:** You will be responsible for buying your own lunch at school, from a local restaurant, or the local shops.

**Dinner:** If you book Half Board, youwill usually eat dinner with your host, or occasionally you may prepare your own meal with food supplied by your host, please expect your host to set the dinner time and let them know if you are unable to arrive on time.



#### **Ø**

#### Services included

Bed linen, towels, telephone use for emergencies. Students need to make sure to discuss laundry with their host family after you arrive as laundry facilities will depend on the individual homestay.

**Extra cost of services:** Some hosts might charge a fee for the use of kitchen if you want to prepare your own meals.



# Will the Homestay arrange to pick up the student from the airport?

No, however, you can book your airport transfer with your EP school. The transfer to the accommodation will then be organised accordingly.



#### Transport to school

Your host will help you to find your way to and from school on your first day and will show you how to use public transport.



# Where are the host families located?

Homestays are situated up to 75 minutes of the city centre in different areas of the city.

#### **CitiSpace**

#### **Serviced Apartments - Studio**

This property gives you a space to relax and unwind outside of your classes with the option of a gentle stroll to everything Leeds city centre has to offer. With 24-hour assistance on-site and supermarkets on your doorstep, this is the perfect place for someone who wants to have their own independence but with the knowledge that assistance is there where needed.

- Studio room with fully equipped private kitchenette and bathroom and air conditioning.
- 42" flat screen TV and WiFi in each room.
- Supermarkets and restaurants a short walk away.
- 24-hour assistance and security available on-site with free mail collection.
- · Laundry facilities (payable on-site).
- Short walk to city centre or bus travel with easy access.
- Small convenience store and cafe on-site.



Address: CitiSpace Serviced Apartments, 11 Regent Street, Leeds, LS2 7NQ



#### About the residence

Accommodation types: Studio.

**Bedrooms:** The bedroom contains the following: bed, pillow, bedding, chair, desk, window, closet.

Bed size: Double bed

Bathroom: Private.

**Kitchen:** Private kitchenette includes: microwave oven, hob, cutlery, cooking utensils, fridge freezer.

**Extra cost facilities:** Laundry facilities (payable on-site).

#### Neighbourhood:

Aldi supermarket within 2 mins. Convenience store & cafe within the building. 10-15 minutes' walk to everything else you need in the city, including the Trinity shopping centre, The Headrow and the museums and art galleries.

Visitors/guests: No overnight guests.

**Noise:** Residents are required to respect all other residents and maintain a level of noise that does not disturb others. Quiet hours are 10 pm-8am.

**Smoking:** No smoking allowed anywhere in the residence.

#### Reception/security desk:

24-hour reception and security on-site.

Cleaning service: Light cleaning service once a week. You are responsible for keeping your room clean. Change of bedding is not included. It is also your responsibility to maintain cleanliness in the kitchen by washing your dishes, pans and cutlery after cooking.

**Beddings/towels:** Fresh clean linens and bedding provided at check-in. You are responsible for cleaning after check-in. Towels not provided.

#### Minimum weeks requests:

1 week minimum stay. Booking from Saturday to Saturday, or Sunday to Sunday.

**Check-in/check-out:** From 1pm/before 10am.

#### **Accommodation location:**

10-15 mins walk to everything you need in the city.





Leeds, often referred to as the capital of the North, has much to offer when it comes to entertainment. Its vibrant nightlife and large student population has something for everyone.

Along with this, the numerous historic sites, museums and galleries ensure that you will not run out of things to do. At English Path, we offer an exciting social programme to all our students with up to two activities each day.

Check our live Social Programme here





#### **Example timetable**

Mon	Tue	Wed	Thu	Fri	Sat/Sun
Tour of Leeds city centre	Indoor Climbing Wall	Leeds city museum	Kirkstall Abbey	Share your culture	York
Northern Snooker	School Games	British tea room	Football	Pub quiz	







# Checklist & other useful information

Here are a few important items that you should bring with you:

- · Passport and VISA if required.
- Acceptance letter.
- · Accommodation letter.
- Proof of health/medical insurance.
- A bit of cash and credit/debit cards/ Apple or Google Pay.
- Weather-appropriate clothing/footwear (depending on the season you come to Leeds).
- Adaptor for electrical appliances.
- · Prescription medication and medical records.
- Emergency information.



#### Before you leave your country

Here are some important things you need to know to make your arrival as smooth as possible. Use our checklist to ensure you don't forget anything and are prepared for the exciting times ahead.



#### Pocket money

Recommended weekly budget: £100-150. This should cover expenses, laundry, local travel and activities. You will need additional money if you want to take weekend trips. Bring £50 with you in cash and a debit or credit card. You will need to check with your financial institution to make sure you will be able to withdraw money from a UK ATM. Do not bring foreign currency. It is not wise to carry around large amounts of cash.



#### Clothing

Most students dress casually for classes, but you should bring nice clothes for going out and sportswear for sports and outdoor activities. The climate is changeable and may be different from your own. The typical temperature is 15-25°C in the Summer and 0-10°C in the Winter, although it can drop below freezing. Bring waterproof clothing.

Recommendations EP



#### **Electrical current**

Standard voltage in the UK is 230 volts; remember to bring an adaptor with you or buy one when you arrive.



#### School notifications

We encourage you to follow the school's Instagram account before you arrive and especially during your stay. This will give you an idea of what is happening at the school and help you connect with staff and students. Follow @englishpathschools

We also require you to join the school WhatsApp. This is also where we will post notification of any unexpected school closures: it is important you check our Instagram account for any announcements while you are attending the school, especially if there is severe weather in the area (e.g. snowstorm, flood, etc.). If the school cannot open or school opening will be delayed, we will announce this as soon as possible (the night before or in the morning) to advise you of this, along with information on how to get further updates and any alternate scheduling (if applicable).

# When you arrive in Leeds



Arriving at the airport in a foreign country can be overwhelming. To better prepare yourself, make sure that you have read the information below about your arrival and how to get to your accommodation. If you get lost or confused upon arrival, don't be afraid to ask the airport staff for help as they will be happy to give assistance.

#### **EP** transfers

Students should arrive at Leeds Bradford/Manchester Airport. We request that you book your flights according to the starting date of your specific program. You must arrive on the Saturday or Sunday prior to your course start date. If you have booked a transfer service, a driver will meet you outside the customs area and drive you to your homestay or residence. Please ensure you arrange and pay the transfer fee in advance.



#### **Transfer service emergency** contact details

If you have any flight changes, miss a connecting flight or need help meeting the transfer service, you should call emergency number. Please be prepared to tell them your name, school name (English Path) and location. Students should only accept a transfer from a greeter with the official English Path signage.



#### Transfer service emergency number:

+447494002815

#### Independent transfers

- Bus: £2
- Uber: £20-30

# (sample prices for items in this city)

- Bottle of water: £1
- Coffee: £3
- Can of coke: \$1.20
- Meal out for two: £20-50
- Takeaway pizza: £6-15
- Sandwich: £2.50-4
- Local bus ticket: £2
- Cinema ticket: £7-12
- Pint of beer: £3-6



#### **Local customs**

- · Women in the UK are equal to men and should always be treated fairly.
- English people talk to strangers in public areas. This is a great way to practice English, but caution should be taken. You should not give out your address and telephone number, or accept inappropriate invitations.
- "Please" and "thank you" are very important words! Always use them if you ask someone to do something for you, or if they help you or give vou information.
- The UK is a culturally diverse nation where people of all ethnic backgrounds are treated equally.

#### Health and safety

- **Medical insurance:** If you are studying in the UK for less than 6 months, you should take out private health insurance before coming to the UK. If you need to see a doctor, you may go to one of the walk-in centres. To find the walk-in centres nearby you visit: clch.nhs.uk/services/walk-in-centres.
- If you get sick: If you get sick while in the UK you should visit a doctor. To do this you will need to register as a temporary patient, which we recommend you do at the start of your stay. You can ask the Student Services team or your host family where the nearest doctor is. If you have a minor illness you can ask staff at a local pharmacist for advice. Remember to bring any relevant insurance or medical documentation with you.
- Protecting your belongings: We strongly recommend you take out insurance for your personal belongings, especially cameras, music players, mobile phones and laptops. Personal items cannot be covered by English Path homestay or residence insurance.
- Prescription medication: UK pharmacies will issue prescriptions from approved countries; however we recommend that you bring prescriptions with you to avoid unexpected issues in obtaining medicines and the high costs issued to visitors to the UK. To check if your country is on the approved list (the UK, EEA or Switzerland) visit https://www.gov.uk/ guidance/prescriptions-issued-in-the-eea-and switzerland-guidance-for-pharmacists#eel-decline and research about your specific prescription. International customs agents may ask you questions about your medication upon your departure or arrival, so be sure to pack it carefully. Bring any important medical records (blood type, prescriptions, x-rays) that might be useful for medical care abroad as well as contact information for your health care providers at home.

- Staying safe at school: If you or another student has an accident or needs urgent medical attention, please come to the reception or student services area where the First Aider is located.
- Fire safety: If you discover a fire, press the fire alarm button on the nearest alarm. Leave the building immediately via the fire exit. Make sure you tell a member of EP staff exactly what happened so they can call 911. If you hear the fire alarm, leave the building immediately. Do not run, use the lift or stop to collect your belongings. EP staff will guide you to the fire exit. Go to the assembly point. Follow any instructions given by a member of EP staff and do not go back into the building until you are told to do so by EP staff.
- Personal safety and looking after valuables: Leeds is generally a safe place but as with a lot of big cities, you should always be alert. Some tips are: Be alert when you are walking alone at night. Avoid carrying large amounts of cash. Do not leave your belongings unattended. In the UK, you do not need to always carry your identification card or passport with you, you can keep it at home and carry a picture of your ID on your phone or a photocopy in your bag. When at a club, bar or pub do not leave your drink unattended to avoid the risk of drinks spiking.



#### **Emergency services**

 Call 999 in case of fire, a medical emergency or if you need the police.



#### **Medical costs**

· Medical costs in the UK vary depending on where you are from, and the treatment needed. We recommend that you check your cover on the NHS website or at https://www.nhs.uk/nhs-services/ visiting-or-moving-to-england/



- No one under the age of 18 in The UK may buy or consume tobacco or alcohol, including beer and wine. It is against the law to buy tobacco or alcohol for someone you know who is under the age of 18.
- Driving under the influence of alcohol is very serious crime and police make regular random checks.
- You will need international ID to enter bars, clubs or pubs (e.g. Passport, ID card, driving license).
- · Buying, selling and using drugs is illegal.



#### Student code of conduct

- You must attend all classes. If you do not attend your classes your representative will be informed. If you do not then improve your attendance you may not be able to continue your course. 85% attendance is needed to be able to receive a certificate of completion.
- Be on time for all your lessons.
- Always tell English Path if you are going to be absent from school for any reason and tell your host family if you are going away overnight.
- If you commit a criminal offence or have to be severely disciplined you will be sent home. We will also inform the immigration authorities.
- Be respectful, polite and open to different cultures.



#### Places of worship

#### Baptist

Blenheim Baptist Church Blackman Lane, Leeds, LS2 9ER (Include prayer room on ground floor)

#### Buddhist

Leeds Buddhist centre 4 Grosvenor Park Gardens, Cliff Lane, Leeds, LS6 2PL

#### · Church of England

St George's CoE Great George Street, Leeds, LS1 3BR

#### Hindu

Leeds Hindu Mandir 36 Alexandra Road, Burley, Leeds, LS6 1RF

#### Jewish

Etz Chaim Synagogue 411 Harrogate Road, Moor Allerton, Leeds, LS17 7BY

#### Methodist

Roscoe Methodist Church 132 Chapeltown Road, Leeds. LS7 4EE

#### Muslim

Leeds Grand Mosque 9 Woodsley Road, Leeds, LS6 1SN

#### Roman Catholic

Leeds Cathedral Great George Street, Leeds, LS2 8BE

# **Further Education Advice**



# **Exam courses**

#### · IELTS - English Path

The IELTS Preparation course is for students who want to take the IELTS Academic Exam. This course is designed to prepare students at Intermediate levels and above for the IELTS Exam. It aims to develop your English skills and improve your exam technique.

#### Cambridge Exam preparation

The Cambridge English exams are offered at the B2 First and C1 Advanced levels. They are internationally recognised qualifications which demonstrates your level of English to function at a high level in almost every English-speaking context, both professionally and academically.

#### · Further study in the UK

If you are looking to attend university or study in the UK, you can ask the Student Services or Academic Team for advice. We are here to provide advice and options on further study or higher education. Our partner school GBS also offers a range of further and higher education courses.







#### Study skills

Study skills are how we can organise and improve our learning. For example, what do we do when we learn a new word? Do we make notes? How? It's very important that we are organised in the way we learn, so that we have much better chance of remembering the language and can use it correctly in the future. We would like to teach you some ways to keep learning and improving your English skills. If you practice these Study Skills, it will help you to continue your English language learning wherever you are.

#### Using a dictionary

Dictionaries are a useful resource for researching different meanings, collocations, examples of use and standard pronounciation. Use a mono-lingual dictionary and focus on understanding the meaning rather than the translation of individual words. Translating individual words can often lead to misunderstandings. A great big paper mono-lingual dictionary is best but Cambridge, for example, has an advanced learners' dictionary at www.dictionary.cambridge.org, which is easy to use and provides examples of word use.

#### Learning vocabulary

When you record vocabulary, you should also include longer phrases like phrasal verbs (e.g. get away with), multi-word expressions (e.g. How's it going?), idioms (e.g. raining cats and dogs), and collocations (e.g. take a chance). Please see the language bank, irregular verbs and phonemic chart in appendix 1 and 2.

#### Tracking your progress

As well as placement, weekly and monthly testing, there will be a group study skills session every four weeks where your teacher will give feedback to the class and tips about how to improve in the areas you need help with.

#### Useful links:

bbclearningenglish.com englishclub.com lyricstraining.com ted.com voscreen.com



#### Learning resources

#### Listening - What to listen to?

Try to listen to as many different types of spoken English as possible, to improve your listening. You can find lots on the internet:

- Music and songs
- TV shows, the news and films
- Speeches and interviews
- Audiobooks

#### Writing - What to write?

Getting the new language you've learnt on paper can really help to consolidate your learning. Think about the language you've learnt that week and try the following:

- Write an email to a friend/teacher
- Write a diary/journal
- Write a shopping list

#### Reading - What to read?

There's so much you can read to practice your skills; it doesn't have to be a book. You can read signs, newspapers, or even the back of food packets!

- Find an interesting article online?
- Choose a book you've read in your own language and get reading!

Find an e-book and read it on your daily commute. This site has lots of free ones: gutenberg.org

#### Library and study srea

We have a bright and welcoming Library and Study Centre available for students, which provides a fantastic opportunity to help you get more out of your studies.

There are open study areas for group work and quiet areas for focused self-study, as well as bookable study rooms. There are also a range of books and computers available for you to use and a Library Assistant will be available to help you find anything you need.



#### **Leeds Bradford Airport**

Mode	Line or number	Cost	Duration (to the centre)
Airport to city centre by bus (every 20-30 mins)	A1 Flyer	£2 single	50 mins
Uber	N/A	£20 - 30	25 mins

- If you choose to book an airport transfer, your flight details should be sent to us 4 weeks in advance to ensure we will be able to provide you an airport transfer.
- A driver will meet you after you come through the customs area and drive you to your accommodation.

\*Students under 18 years old must book homestay breakfast and dinner & return airport transfers.







EP English Path