

Visa Guide for Long-Term Students



MALTA

WHO NEEDS A VISA?

STUDYING 1 TO 12 WEEKS

If you do not require a visa to come to Malta:

You can book a course for up to 12 weeks and travel in the Schengen Area under the 90-day exemption and will be eligible to apply for an extension if you decide to extend your course.

Extension: Only if you are a genuine student and have an attendance of at least 85%. (It is not possible to come to Malta for tourism purposes, book a course 2 weeks before the 90 days expire, and apply for a student visa.)

If you require a visa to come to Malta:

You can book up to 12 weeks as a tourist through admissions. You need to get the visa letter and apply for a Schengen Short-Stay Visa (C-Visa).

STUDYING 15 WEEKS OR MORE (EXCLUDING HOLIDAY)

If you plan to study for 15 weeks or more*, you need to apply for a Long-stay Visa (D) via VFS.GLOBAL before you travel.

If you wish to continue to stay in Malta and you are from a country that typically grants a 90-day visa exemption and your current Long-stay Visa (D) is about to expire, you must leave the Schengen Area on or before the expiry date of your Long-stay Visa (D). You can then return to Malta to activate your 90-day visa exemption period.

**Please inform us of any holiday requests at the time of booking, as holiday periods are included in the visa. you book a course of 24 weeks or more, you are entitled to a 4-week holiday (including the Christmas break). Students booking 27 weeks or more (including holidays) will not be required to show a return flight ticket when applying for the visa. So, it is important to let the EP Admissions team know about your holiday arrangements.*

Advantages of this procedure

- You are less likely to be stopped at border control or questioned why you are coming to Malta (the school is often getting calls to confirm if students are studying at EP Malta).
- You can travel in Schengen Area from your first day.
- The visa is multiple entry, which means, you can travel to countries out of the Schengen Area as Serbia or Turkey and come back to Malta.
- Accommodation booking is required for a minimum of 14 nights/15 days.
- You can apply for your student visa up to 6 months prior to the course start date.
- If you are from a visa-exempt country, you can utilise the 90-day visa exemption after completing the course.

HOW TO APPLY FOR THE VISA?

To check the location of VFS centres for apply visa, please visit:

<https://identita.gov.mt/central-visa-unit-services-extended-service/>

If there is no VFS Centre currently in your country processing applications for Malta, you may travel with your 90-day exemption and apply for an extension in Malta.

If you would like to book the appointment yourself or through your agency,

Please inform the school at the time of booking. Additionally, let us know if you would like to include the visa document check service (€50) with EP.

Once the appointment is booked, kindly share the appointment confirmation with EP as soon as possible. This is necessary for us to provide a report to Identita Malta for students who have arranged their own appointments. **Failure to do so may result in the refusal of your visa application.**

Please note the following payment requirements for obtaining booking confirmation, visa letter, and student receipt to support your visa application:

- For course fees under €2500 - full payment is required.
- For course fees over €2500 - a 50% payment is required.

If you have requested the visa document check service, ensure that all necessary documents are submitted to the EP Admissions Team at least two weeks before your appointment. This will allow sufficient time to receive feedback.

If you would like EP to book the appointment on your behalf, please note the following:

EP will add the applicable appointment fee based on your request, plus a visa document check fee of €50. The appointment fees are as follows:

- Standard Service (VFS) fee of €100: Appointments can be booked after 21 days.
- Extended Service (VFS) fee of €160: Appointments can be booked from the same day.

The EP Admissions team will guide you through the process. Please refer to the checklist on pages 4 and 5, and the step-by-step process on pages 6 and 7 of this visa guide for further details.

If you do not live near the VFS Centre listed on the Identita Malta website, please be sure to inform EP accordingly before we arrange the appointment so that it can be booked with enough notice.

Please be aware that no matter which option is chosen, the average visa processing time after the appointment has been attended is 8-10 weeks but could be longer.

DOCUMENTS REQUIRED PART I:

***ALL DOCUMENTS THAT ARE NOT IN ENGLISH MUST BE TRANSLATED BY AN OFFICIAL TRANSLATOR**

CHECKLIST

- ☐ Fully completed Visa Application Form and GDPR form signed by the applicant.
- ☐ Applications must be submitted **at least 9 weeks before the course commencement date**
- ☐ Original passport and a full passport copy (front and back cover as well as blank pages to be included). Must be valid for **at least 10 months after the intended stay** and have at least 3 blank pages.
- ☐ One recent, passport-sized colour photograph with a white background (3.5cm x 4.5cm).
<https://www.schengenvisainfo.com/photo-requirements/>
- ☐ Any document(s) that require translation **must be completed by a translator from the official list provided by Identità Malta**.
<https://identita.gov.mt/public-registry-sec-page-translators-list/>
- ☐ **Travel medical insurance [Translated to English]:**
 - The insurance must be valid for study purposes.
 - The insurance must cover all Schengen countries with a minimum medical expenses coverage of €30,000 or equivalent.
 - The policy must specify the period of validity and must cover the entire stay in the Schengen Zone (including travel dates). Covering a minimum of 120 consecutive days.

For more information, please visit <https://schengeninsuranceinfo.com/>

- ☐ **Confirmed travel itinerary [Translated to English]:**

Travel itinerary displaying the student's name, travel dates and all stops. Should the student prefer, they can reserve a flight on <https://visareservation.com/> instead of purchasing a confirmed ticket. Arrival flight can be up to two weeks before the course starts, and return flights must exit the Schengen Area within 7 days after the course ends. If the course is 27 weeks or more, including holidays, return flight tickets are not requested.

*Students can request up to 4 weeks of holiday (including Christmas break) if booking a course of 24 weeks or more.
- ☐ **Proof of Accommodation [Translated to English]:**

Confirmation document(s) must indicate the student's name, address, and duration of stay (a minimum of 14 nights from arrival in Malta). A booking confirmation, which states full fees have been paid, is required if accommodation is booked through the school. Confirmation from online platforms such as Airbnb and Booking.com is acceptable.

Own Arrangement: The lease agreement must be signed by both parties (Lessor and Lessee). Hosted by a Maltese resident: The declaration of proof must be stamped and signed by a lawyer or notary, and proof of residence must be provided (ex., Electricity bill). MTA license must be valid and signed by the Malta Tourism Authority. A fully filled and signed rental declaration form must be provided with the MTA license.

DOCUMENTS REQUIRED PART II:

***ALL DOCUMENTS THAT ARE NOT IN ENGLISH MUST BE TRANSLATED BY AN OFFICIAL TRANSLATOR**

CHECKLIST



Proof of sufficient funds [Translated to English]:

Applicants must show funds equivalent to **at least 75% of the national minimum wage** for each month of their study period. The current minimum wage can be found via the link below.

<https://dier.gov.mt/en/services/employment-conditions/wages/national-minimum-wage/>

- National Minimum Wage (18+): €221.78 per week (€982.17 per month) | 75% = €736.63 per month
- National Minimum Wage (17): €215 per week (€952.14 per month) | 75% = €714.11 per month
- National Minimum Wage (16): €212.16 per week (€939.57 per month) | 75% = €704.68 per month



- Bank letter/certificate from the bank stating the available balance.
- Last 3 months bank statement.
- Bank statements/Certificates cannot be older than 30 days from the VFS appointment date.
- Statement currency should be in euros, or a printout of conversion attached (<https://www.xe.com/>).
- Korean and Japanese nationals can provide a bank certificate only.
- [Bank statements/Certificates should include the owner's ID number.](#)
- [Avoid "fresh money" or big deposits in the previous days of the bank statement issued date.](#)
- [Avoid documents without letterhead or bank information.](#)



International bank card:

- Picture or photocopy of the debit card (Only the front and back side, the card number and expiry date must be visible).
- It must be an international bank card (VISA or MasterCard).
- Bank statements and debit card must be from the same bank.



Sponsorship: *In case the student does not have their own funds.*

- Sponsorship letter/affidavit. The letter should include essential details such as the sponsor's full name, contact information, relationship to the applicant, and a clear statement of financial responsibility. In addition, it should explicitly state that the sponsor will cover the applicant's expenses, including accommodation, transportation, meals, and any other relevant costs. Also, it should include how and when the sponsor will transfer money to the student with account numbers and/or authorisation for the student to use the sponsor's bank card in Malta. Finally, the sponsor should sign the letter.
- Sponsor's bank certificate and bank statements for the last 3 months.
- Sponsor's ID card or passport.



In case of minors, the following documents are also required:

- Birth certificate (original legalised and translated in English).
- Consent letter signed by both parents (original legalised and translated in English).
- Copy of both parents' passport page/ID.



Visa fee and visa document check fee:

- Standard Service (VFS) fee of €100, appointments can be booked after 21 days, or
- Extended Service (VFS) fee of €160, appointments can be booked from the same day
- Visa document check fee €50, this is mandatory if you book the appointment via the school. You can also add this document check service if you book the appointment yourself or through your agent.

Students will also have to pay an additional service charge at the Visa Application Centre (around €100-150, depending on the service and packages that the student chooses while at the VFS centre)

STEP BY STEP GUIDE TO APPLY FOR THE VISA LONG-STAY VISA (D VISA OR STUDY VISA)

ONLINE SUBMISSION SERVICE BY VFS

- Online submission service is only available for students living in **Argentina, Brazil, Colombia, Chile, Venezuela, USA, Canada** and **Japan**.
- Student needs to live in a city where there is no VFS centre to use this service. For example, if a student's address is in Bogota, they cannot use this online submission service.
- Students would need to have a biometric passport.
- Extra two-way courier fees are to be paid to VFS by the student.
- The process will be 1-2 weeks longer than physically attending a VFS appointment.

COMPLETE APPLICATION FORM

01

Fill out the [Information Form](https://forms.office.com/e/wsiJf3pPww) and choose if you would like to use online submission service or to attend face to face appointment (<https://forms.office.com/e/wsiJf3pPww>)

PAY YOUR FEES

02

Identita Malta recommends that schools require an initial payment to bolster the credibility of visa applications

- Option 1: Course fee less than €2,500 – full payment is required including your visa fee €160 (Extended service) / €100 (Standard service) and document check fee €50.
- Option 2: Course fee over €2,500 – 50% of total invoice needs to be paid and your visa fee €160 (Extended service) / €100 (Standard service), and document check fee €50.

BOOK VFS APPOINTMENT

03

Once payment has been received, the school invitation letter will be issued and the VFS face-to-face or online submission service will be booked. Once the VFS appointment is booked it cannot be changed or cancelled. The visa fee is non-refundable. The visa appointment can be scheduled up to 6 months prior to the course start date.

STEP BY STEP GUIDE TO APPLY FOR THE VISA LONG- STAY VISA (D VISA OR STUDY VISA)

COMPLETE THE NECESSARY DOCUMENTS

04

Complete the documents and send them to the English Path admissions team at least 2 (two) weeks before the VFS appointment.

ENGLISH PATH DOCUMENT CHECK

05

English Path will check the submitted documents. Corrections, if necessary, will be communicated to the agent/admission officer.

DOCUMENTS SUBMISSIONS TO VFS

06

Face to face appointment

The students must go to the VFS centre to submit their documents and passport (biometrics will be taken on the same day).

Online submission

The students will receive the designated email address to submit the documents once the online submission appointment has been booked. VFS will reply to the email sent to guide student through the remaining processes. And students would have to submit the documents by courier services as well.

POTENTIAL VISA INTERVIEW

07

After submission of documents, students can be contacted to attend an interview. They will be notified of the date and time of the interview via email.

PASSPORT COLLECTION

08

Students will be informed by VFS Centre when they can collect their passports with their visa **or** passports will be returned by courier service from VFS. Once students received their visa, please confirm the start date with EP if there are any changes.