



**English Path**

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# English Path Policy

## Toronto evening, part-time & weekend- Terms and Conditions

### Version History

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Toronto evening, part-time and weekend- Terms and Conditions	1	Susan Vilhena	Active	6
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### Introduction

These are the Terms and Conditions for the locally offered evening, part-time and weekend Toronto courses.



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## 1. Payment

- Full payment is required at the time of booking. Your place is confirmed only once payment has been received.
- Students with outstanding fees will not be permitted to enter the classroom and no official course documentation will be issued until full payment is received.
- All fees must be paid in relevant currency of course location (Canadian dollars).
- Any bank transfer charges, including intermediary fees, are the responsibility of the student.
- Cash payments are unfortunately not accepted.
- Course fees are typically fixed for a calendar year. EP reserves the right to revise fees mid-year. Current fees are listed on our website <https://www.englishpath.com/toronto/>
- Fee changes do not apply retroactively to existing bookings.
- Promotional offers are subject to separate terms and conditions. Offers:
  - Cannot be applied retrospectively.
  - Cannot be combined.
  - May be withdrawn at EP's discretion without prior notice.

## 2. Cancellations, Postponements and Refunds

- We understand that your plans may change. Our cancellation policy for part-time courses is as follows:
  - Full refunds are available for cancellations made at least 7 days before the course start date.
  - No refunds will be issued after the course has commenced.
  - Cancellations made less than 7 days before course begins: no refund
  - Refunds may take up to 60 days to be processed and will be issued only to the original payment method.
- If English Path is unable to deliver the course, a full refund will be provided.
- Please see the General Terms below for details of the refund request process.
- Our postponement policy for local courses is as follows:
  - Requests must be made at least 7 days before the course start date.



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- Requests made within 7 days or after the course has started will not be accepted.
- Only one postponement per booking is allowed.
- Postponed courses cannot be cancelled for a refund later.
- If postponed to the next calendar year, EP may charge the difference in course fees.
- New start dates must be within 6 months of the original start date.
- Additional fees apply if the new course is of higher value.

Please note:

- Material fees are non-refundable.
- Deposits are non-refundable.

### 3. Course Schedule and Format

- Courses are delivered in person during evenings or weekends.
- It is your responsibility to review and understand your course schedule prior to booking.
- Courses are held at our school (36 Victoria Street, Toronto, Ontario M5C 1H3).
- Please refer to individual course pages for specific details.

Class times and content are as advertised on our website: <https://www.englishpath.com/toronto/>

- EP reserves the right to modify course materials, schedules, or instructors to maintain quality and relevance.
- Significant changes will be communicated in advance where possible.

### 4. Holidays

- Holiday dates for each location are available on our website or from your EP advisor.
- EP will attempt to reschedule missed classes, but this is not guaranteed.
- Course fees are not adjusted for missed classes due to holidays or school closures due to inclement weather.

### 5. Learning Materials

- Students are asked to bring any personal study supplies they may need, such as notebooks or writing tools.



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- Coursebooks are available for purchase at front desk and cannot be returned. If coursebooks are unavailable, digital / temporary copies will be provided.

## 6. Age Requirements

- The minimum age for public foreign language classes is 16 years.
- EP may admit students under 16 following appropriate risk assessments and safeguarding procedures.
- Closed group courses for students of any age are available upon request.

## 7. Academic Information

- You may be taught by multiple instructors during your course.
- EP may change lesson times or use alternative premises at its discretion.

## 8. Attendance and Punctuality

- Students are expected to attend all classes regularly and punctually.
- No refunds will be issued for lateness or absences.
- EP will attempt to reschedule missed classes, but this is not guaranteed.
- Students who miss no less than two of their courses may request a Certificate of Attendance by emailing [eonomay@englishpath.com](mailto:eonomay@englishpath.com)
- For intensive programs (more than 2 hours per week), Students who miss no less than four of their courses may request a Certificate of Attendance by emailing [eonomay@englishpath.com](mailto:eonomay@englishpath.com).