

English Path
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Canada

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To create the world's most accessible and innovative language school that changes lives through education.

# **English Path Toronto Terms and Conditions**(Part-Time, Evening and Weekend Courses)

# 1. Payment

- Full payment is required at the time of booking. Your place is confirmed only once payment has been received.
- Students with outstanding fees will not be permitted to enter the classroom and no official course documentation will be issued until full payment is received.
- All fees must be paid in the currency relevant to the course location.
- Any bank transfer charges, including intermediary fees, are the responsibility of the student.
- Cash payments are unfortunately not accepted.

#### 2. Cancellations and Refunds

- We understand that your plans may change. Our cancellation policy for part-time courses is as follows:
  - Cancellations made more than 4 weeks before the course start date; full refund
  - o Cancellations made 1-4 weeks before the course start date: 50% refund
  - o Cancellations made less than 48 hours before the course begins: no refund
- A \$200 cancellation administration fee applies to all cancellations.
- If English Path is unable to deliver the course as sold, a full refund will be provided.
- Please see the General Terms below for details of the refund request process.

#### 3. Changes to Course or Deferrals

- If you are unable to attend your scheduled course, you may request to defer your booking to a future course date, subject to availability. This request must be made at least 7 days before the original course start date.
- Only one deferral per booking is allowed.
- New start dates must be within 6 months of the original start date.
- Additional fees apply if the new course is of higher value.
- Postponed courses cannot be cancelled for a refund at a later date.

#### 4. Course Schedule and Format

- Courses are delivered in person during evenings or weekends, depending on location.
- It is your responsibility to review and understand your course schedule prior to booking.

# 5. Holidays

- Classes do not take place on national or public holidays. Missed lessons due to holiday closures are not rescheduled or refunded.
- Holiday dates for each location are available on our website or from your EP advisor.

#### 6. Learning Materials

Students are asked to bring any personal study supplies they may need, such as notebooks or writing tools.
 Coursebooks are available for purchase and cannot be returned if marked in pen or pencil. If coursebooks are unavailable, digital / temporary copies will be provided.



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# **General Terms (Applicable to All Programmes)**

#### 1. Code of Conduct

All students are expected to follow our Code of Conduct and the rules of their chosen campus. Every destination has its own social norms and expectations. We encourage respectful behaviour in line with local customs — for example polite expressions like "please" and "thank you" are widely valued.

You can find the code of conduct and a variety of country-specific guides on our <u>website</u>. Students who commit serious misconduct, breach school rules repeatedly, engage in academic dishonesty, or compromise the wellbeing of others may be withdrawn from the programme or accommodation without a refund.

#### 2. Academic Information

Students will be placed in class based on an initial placement test and/or interview. The school reserves the right to move students to a more appropriate level if needed.

Beginner-level students are not accepted at all locations. Please check availability before booking.

Students are encouraged to disclose any learning needs (e.g., dyslexia, ADHD) before or during enrolment. While the school will make reasonable efforts to accommodate SEN, not all services may be available.

Student progress is monitored regularly through assessments and teacher feedback; teachers may recommend level changes or additional support when necessary.

Courses may be delivered by more than one teacher. This is part of our approach to offering a dynamic and engaging learning experience.

Certificates of completion will only be issued to students who meet the attendance and academic requirements. These certificates are not formal qualifications but confirm course participation and level of study.

# 3. Course Fees

Current fees are listed on our website: <a href="https://www.englishpath.com/pricelist/">https://www.englishpath.com/pricelist/</a>. Course fees are typically fixed for a calendar year, however EP reserves the right to revise fees mid-year.

Promotional offers are subject to separate terms and conditions. Offers:

- o Cannot be applied retrospectively.
- o Cannot be combined.
- May be withdrawn at EP's discretion without prior notice.

EP reserves the right to suspend or withdraw students from courses due to unpaid fees or poor attendance.

# 4. Refund Process

All refund or compensation requests must be submitted in writing to <a href="mailto:finance@englishpath.com">finance@englishpath.com</a> using the official Refund Request Form and including all relevant documentation. Refunds are only via bank transfer or original payment source (e.g., same bank account or card used). Please allow 30 to 60 days from the date of approval for processing refunds.



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### 5. Intellectual Property

All learning materials, including lessons, worksheets, and digital content, are protected by copyright. These are provided for your personal use only. Reproducing, adapting, distributing, or using English Path materials for commercial or public purposes is not permitted without prior written consent.

# 6. Privacy and Data Protection

Your privacy is important to us. By enrolling with English Path, you agree to the collection and use of your personal information as outlined in our <u>privacy policy</u>. We handle your data responsibly and in accordance with our privacy policy as well as relevant privacy laws.

#### 7. Complaints

We're committed to providing a positive and enriching experience for every student. If you are ever dissatisfied with any part of your course or accommodation, please follow our Complaints Policy, available at: <a href="https://www.englishpath.com/policies-and-procedures">https://www.englishpath.com/policies-and-procedures</a>

#### 8. Disclaimer

English Path is dedicated to delivering high-quality education. However, individual outcomes may vary based on personal effort, participation, and external factors. We cannot guarantee specific academic or professional results, and we are not liable for any losses or damages related to course participation.

The school reserves the right to change class schedules, teachers, teaching locations or course content if necessary, or to combine classes of similar levels, especially during low-enrolment periods.

EP is not liable for refunds or compensation due to events beyond its control that result in school closure (e.g., natural disasters, pandemics, strikes, etc). We reserve the right to refuse entry to courses due to health and safety concerns.

#### 9. Changes to Terms and Conditions

We may occasionally update our Terms and Conditions to reflect changes in operations, legal requirements, or service offerings. All updates will be published on our website and will take effect immediately. We recommend reviewing the terms regularly to stay informed.

# 10. Publicity

We love celebrating our students' journeys! By enrolling, you agree that English Path may use photos or videos taken during your time with us for promotional materials, unless you let us know otherwise. If you prefer not to appear in any publicity content, please notify us in writing before your course starts.

#### 11. Safeguarding

Safeguarding is a key priority at English Path. We are committed to ensuring that all students — especially minors — can learn in a safe and supportive environment, free from harm or abuse. Parents and guardians are strongly encouraged to review our full Safeguarding Policy for their study destination: <a href="https://www.englishpath.com/policies-and-procedures">https://www.englishpath.com/policies-and-procedures</a>



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# 12. Additional Notes

We encourage students to fully consider their personal commitments, and travel plans before confirming a booking or applying for a visa.

# 13. Governing Law and Jurisdiction

These Terms and Conditions are governed by the laws of the country where your chosen English Path school is registered. Any disputes or legal matters will fall under the exclusive jurisdiction of that country's courts.