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## English Path Code of Conduct

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*English Path is committed to safeguarding and promoting the welfare of young people and vulnerable adults. We expect all staff and volunteers to share this commitment. We are fully committed to ensuring that consistent effective safeguarding procedures are in place to support everyone at the school.*

Our main priority is making sure that our students are safe and happy while studying with us, and that they are receiving the best level of education possible, while also having the time of their life!

Therefore, in order to help us make this possible and to maintain a positive environment in our centres, it is necessary for us to have some rules.

It is important that parents/guardians look at this section together with their child and confirm that all parties have read, understood and agree to the information.

#### Travel:

- Student will travel either independently or in groups to the destination and live in homestay or student residence accommodation selected and arranged by English Path staff. On the first day student will be shown the route, after that student will travel unaccompanied to and from the school/activities on a daily basis.
- Student will need to have either a travel card or money for public transport (cash or debit/credit card or phone payments).
- If you are unsure on how to get anywhere always check with English Path staff or with your host family.

#### Course

- Mandatory to attend all your lessons and arrive on time
- Do your homework
- Keep mobile switched off during lessons
- Always speak English as much as possible

#### School

- Respect others and school facilities
- Look after your own property
- Carry any important telephone numbers and addresses with you at all times (EP Emergency phone, your host family or residence information...)
- If there is a problem, please speak to a member of staff

#### Homestay

- Give your parents a copy of your timetable
- Be polite and be part of your homestay life
- Inform your homestay if you are late for dinner (or any other reason)
- Be home by 22:00 if you are 8 to 17 in a Young Learners programme, 23:00 Sunday to Thursday and midnight on Friday and Saturday if you are 16 & 17 in an adult programme.
- Be as quiet as possible when you return to your host family at night, so you don't disturb others, keep the noise to a minimum after 22.30

#### Your safety

- Respect your curfew times (22:00 if you are 8 to 17 in a Young Learners programme, 23:00 Sunday to Thursday and midnight on Friday and Saturday if you are 16 & 17 in an adult programme.

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- Do not accept a lift or go anywhere with strangers
- Never travel alone at night and always go out in pairs or groups
- Do not give personal information to people you do not know
- Stay in well-lit areas
- Sit downstairs on the bus (if on a double decker)
- Take care when crossing the road (note that they have left-hand traffic in the UK and Malta)
- Always keep the EP emergency phone contact number, save it to your contacts prior arrival, call a member of staff if you need help.
- Be polite to local residents, do not jump queues, say please and thank you.

#### Health

- All students are encouraged to book an insurance when travelling with English Path (UK programmes have it included)
- If you haven't already, you must inform a member of staff of any medical issues before departure

#### Free time

- After lessons or activities, you should return to your homestay or residence. You are not allowed to leave the local area, visit pubs or bars, or go anywhere with strangers. Return to your homestay or residence well in time for dinner.
- After dinner you may attend an evening activity. If you wish to go out unsupervised you may do so, but you must seek permission from your host family, residence supervisor or group leader first and communicate where you are going and with whom.

#### The law

- You must follow all national and local laws.
- Do not buy/consume alcohol or tobacco (you must be over 18 years)
- Do not buy, possess, use or sell illegal drugs.
- Do not steal.
- Do not threaten, commit, or take part in any act of violence.

Please note and confirm that you are enrolling in a program with zero-tolerance for alcohol and drugs. Additional rules and regulations may be given out at each centre which should be followed accordingly. By signing this document, you agree to allow an EP staff member or host family to authorize treatments and/or medical aid in the case of emergency. We, the undersigned, hereby confirm that we have read and understood the English Path Student Code of Conduct and Medical Release form.

I/We confirm that our son/daughter understands the need to comply with the above. We understand that breaking the code will result in disciplinary procedures, and in the worst cases, may result in the student being sent home at the parent's/guardian's cost with no refund of course fees.

Student Name: \_\_\_\_\_ Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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